

Van Meter Public Library

Library Board Minutes – 9/25/17

The Van Meter Public Library Board met on Monday, September 25th, 2017 at the Van Meter Public Library.

President Backstrom called the meeting to order at 6:00 PM. Members present at roll call: Rachel Backstrom, Molly Maguire, Rachel Devick, Erin Freeman, and Amanda Durflinger. Also in attendance was Suzanne Lindaman and Barb Phillips (via phone).

An emergency addition to the agenda to discuss meeting nights for the Library Board of Trustees was proposed by Devick and seconded by Freeman. President Backstrom asked for a motion to approve the amended Agenda. Moved by Maguire, supported by Durflinger, and passed unanimously.

After reviewing the Consent Agenda, President Backstrom asked for a motion to approve the Consent Agenda. Moved by Maguire, supported by Devick. Passed unanimously.

The Request for Proposal was reviewed. It was decided to add the address of the vacant lot to the first bulleted point under the Introduction and correct an error in the Administration section to read “Seven (7) copies of the firm’s response”. President Backstrom asked for a motion to approve the corrected Request for Proposal. Freeman moved and it was supported by Maguire to approve the corrected document. Passed unanimously. The Board discussed the Collection Development Policy and it will be up for approval at the next board meeting. Director Lindaman submitted the personnel review for the library assistant and proposed a pay raise. President Backstrom asked for a motion to approve a cost of living pay for the library assistant at 3% (\$0.29). Maguire motioned and Devick seconded the pay raise, and it passed unanimously. Freeman motioned it begin at the next pay period, seconded by Durflinger, and passed unanimously.

An update on the status of the Library Foundation, thoughts on the Wells Fargo building, and ideas for fundraising were discussed. Foundation President Phillips provided information concerning bank accounts. The board discussed a change to the Library Board of Trustees meeting time and will amend the by-laws at the next meeting. President Backstrom asked for a motion to approve the policy concerning library hours, holidays, and closings. Maguire moved, supported by Durflinger. Passed unanimously.

The Library Director’s report was given.

Having no further business, President Backstrom asked for a motion to adjourn. Moved by Freeman, supported by Maguire. Passed unanimously. Adjourned at 7:01 p.m.